

UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 08/2024

No. 20, Ward Place, Colombo 07.

March 25, 2024

Vice-Chancellors of Universities Rectors of Campuses Directors of Institutes

EFFECTIVE PERIOD TO USE THE TITLES OF ASSOCIATE PROFESSOR, PROFESSOR AND SENIOR PROFESSOR

The titles of Associate Professor, Professor and Senior Professor shall be used only during their period of service at the relevant Higher Educational Institutions/Institutes.

- 02. Therefore, the Commission, at its 1120th meeting held on 07.03.2024, having considered a recommendation made by the Committee on Public Enterprises (COPE), decided that an appropriate clause shall be included in the letters of appointment/promotion for the posts of Associate Professor, Professor and Senior Professor, that the title of Associate Professor or Professor or Senior Professor shall only be used during the time of serving in that post and the title of Emeritus Professor may be used after retirement or resignation if that title is awarded by the Council of the particular University.
- 03. Accordingly, above condition shall be included as a new clause in the letters of appointment/promotion of the posts of Associate Professor, Professor and Senior Professor.
- 04. The provisions of this circular will come into effect from 01.04.2024.

Please take action accordingly.

Senior Prof. Sampath Amaratunge

Chairman

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- 2. Vice-Chairman/UGC
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- 4. Secretary/UGC
- 5. Registrars of Universities
- 6. Deans of Faculties
- 7. Accountant/UGC
- 8. Bursars of Universities
- 9. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
- 10. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
- 11. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
- 12. Internal Auditor/UGC
- 13. Chairman's Office/UGC
- 14. Govt. Audit Superintendents of Universities
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File No. UGC/HR/2/3/106/Prof.